



Sr. Accountant Opening

Location: Washington D.C.

Schedule: Monday to Friday, 8:00 AM – 4:30 PM

Job Type: Hybrid (work from home 1–2 days per week) |

Why Join Us?

At HUD Federal Credit Union, we're more than just a workplace—we're a community that values collaboration, innovation, and growth. As a Sr. Accountant, you'll play a vital role in maintaining our organization's financial integrity while contributing to projects that truly make a difference. With a hybrid schedule and a supportive team environment, we offer the perfect balance between professional challenges and work-life harmony.

What You'll Do:

- Maintain and record accurate financial information, including general ledger, accounts receivable/payable, prepaid, and fixed assets.
- Reconcile bank and credit union statements monthly to ensure financial accuracy.
- Support critical reporting activities, including NCUA call reports, regulatory filings, and Board presentations.
- Assist with annual audits, regulatory exams, and special financial projects.
- Analyze discrepancies, identify opportunities for process improvement, and ensure compliance with GAAP and regulatory standards.
- Play an active role in developing and documenting workflows for efficiency and accuracy.
- Provide technical support to team members on general ledger-related tasks.

What We're Looking For:

- Bachelor's degree in accounting or finance is a plus
- 1-3 years of accounting experience in a financial institution is needed.
- Understanding of GAAP and credit union accounting standards.
- Advanced knowledge of Microsoft Excel, Word, Outlook, and Teams.
- Experience with general ledger systems and financial reporting tools.

Personal Attributes:

- Analytical thinker with exceptional attention to detail.
- Strong communicator, both written and verbal.
- Proactive problem-solver who can work independently and as part of a team.
- Adaptable to change and open to learning new processes.
- Committed to maintaining confidentiality and accuracy in all tasks.

Perks and Benefits:

- **Hybrid Work Schedule:** Flexibility to work from home 1–2 days a week.
- **Career Growth:** Opportunities to take ownership of your career and grow within the organization.
- **Supportive Team Environment:** Collaborate with colleagues who value innovation and continuous improvement.

Ready to Join the Team?

We're excited to find a motivated, detail-oriented individual who shares our passion for excellence. If you're ready to make a meaningful impact, apply today! hire@tqcteam.com